

# Terms and Conditions

## **Agreement between User and [www.reliablebookkeepingpro.com](http://www.reliablebookkeepingpro.com)**

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To Provide Bookkeeping Services

## **Privacy**

Your use of [www.reliablebookkeepingpro.com](http://www.reliablebookkeepingpro.com) is subject to Reliable Bookkeeping Pro's Privacy Policy. Please review our Privacy Policy, which also governs the Site and informs users of our data collection practices.

## **Electronic Communications**

Visiting [www.reliablebookkeepingpro.com](http://www.reliablebookkeepingpro.com) or sending emails to Reliable Bookkeeping Pro constitutes electronic communications. You consent to receive electronic communications and you agree that all agreements, notices, disclosures and other communications that we provide to you electronically, via email and on the Site, satisfy any legal requirement that such communications be in writing.

## **Children Under Thirteen**

Reliable Bookkeeping Pro does not knowingly collect, either online or offline, personal information from persons under the age of thirteen. If you are under 18, you may use [www.reliablebookkeepingpro.com](http://www.reliablebookkeepingpro.com) only with permission of a parent or guardian.

## **Cancellation/Refund Policy**

Services are paid for in advance. You may cancel at any time. Refunds are not issued after services are provided.

## **Links to Third Party Sites/Third Party Services**

[www.reliablebookkeepingpro.com](http://www.reliablebookkeepingpro.com) may contain links to other websites ("Linked Sites"). The Linked Sites are not under the control of Reliable Bookkeeping Pro and Reliable Bookkeeping Pro is not responsible for the contents of any Linked Site, including without limitation any link contained in a Linked Site, or any changes or updates to a Linked Site. Reliable Bookkeeping Pro is providing these links to you only as a convenience, and the inclusion of any link does not imply endorsement by Reliable Bookkeeping Pro of the site or any association with its operators.

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### **International Users**

The Service is controlled, operated and administered by Reliable Bookkeeping Pro from our offices within the USA. If you access the Service from a location outside the USA, you are responsible for compliance with all local laws. You agree that you will not use the Reliable Bookkeeping Pro Content accessed through [www.reliablebookkeepingpro.com](http://www.reliablebookkeepingpro.com) in any country or in any manner prohibited by any applicable laws, restrictions or regulations.

### **Indemnification**

You agree to indemnify, defend and hold harmless Reliable Bookkeeping Pro, its officers, directors, employees, agents and third parties, for any losses, costs, liabilities and expenses (including reasonable attorney's fees) relating to or arising out of your use of or inability to use the Site or services, any user postings made by you, your violation of any terms of this Agreement or

your violation of any rights of a third party, or your violation of any applicable laws, rules or regulations. Reliable Bookkeeping Pro reserves the right, at its own cost, to assume the exclusive defense and control of any matter otherwise subject to indemnification by you, in which event you will fully cooperate with Reliable Bookkeeping Pro in asserting any available defenses.

### **Arbitration**

In the event the parties are not able to resolve any dispute between them arising out of or concerning these Terms and Conditions, or any provisions hereof, whether in contract, tort, or otherwise at law or in equity for damages or any other relief, then such dispute shall be resolved only by final and binding arbitration pursuant to the Federal Arbitration Act, conducted by a single neutral arbitrator and administered by the American Arbitration Association, or a similar arbitration service selected by the parties, in a location mutually agreed upon by the parties. The arbitrator's award shall be final, and judgment may be entered upon it in any court having jurisdiction. In the event that any legal or equitable action, proceeding or arbitration arises out of or concerns these Terms and Conditions, the prevailing party shall be entitled to recover its costs and reasonable attorney's fees. The parties agree to arbitrate all disputes and claims in regards to these Terms and Conditions or any disputes arising as a result of these Terms and Conditions, whether directly or indirectly, including Tort claims that are a result of these Terms and Conditions. The parties agree that the Federal Arbitration Act governs the interpretation and enforcement of this provision. The entire dispute, including the scope and enforceability of this arbitration provision shall be determined by the Arbitrator. This arbitration provision shall survive the termination of these Terms and Conditions.

### **Liability Disclaimer**

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#### **Termination/Access Restriction**

Reliable Bookkeeping Pro reserves the right, in its sole discretion, to terminate your access to the Site and the related services or any portion thereof at any time, without notice. To the maximum extent permitted by law, this agreement is governed by the laws of the State of Texas and you hereby consent to the exclusive jurisdiction and venue of courts in Texas in all disputes arising out of or relating to the use of the Site. Use of the Site is unauthorized in any jurisdiction that does not give effect to all provisions of these Terms, including, without limitation, this section.

You agree that no joint venture, partnership, employment, or agency relationship exists between you and Reliable Bookkeeping Pro as a result of this agreement or use of the Site. Reliable Bookkeeping Pro's performance of this agreement is subject to existing laws and legal process, and nothing contained in this agreement is in derogation of Reliable Bookkeeping Pro's right to comply with governmental, court and law enforcement requests or requirements relating to your use of the Site or information provided to or gathered by Reliable Bookkeeping Pro with respect to such use. If any part of this agreement is determined to be invalid or unenforceable pursuant to applicable law including, but not limited to, the warranty disclaimers and liability limitations set forth above, then the invalid or unenforceable provision will be deemed superseded by a valid, enforceable provision that most closely matches the intent of the original provision and the remainder of the agreement shall continue in effect.

Unless otherwise specified herein, this agreement constitutes the entire agreement between the user and Reliable Bookkeeping Pro with respect to the Site and it supersedes all prior or contemporaneous communications and proposals, whether electronic, oral or written, between the user and Reliable Bookkeeping Pro with respect to the Site. A printed version of this agreement and of any notice given in electronic form shall be admissible in judicial or administrative proceedings based upon or relating to this agreement to the same extent and subject to the same conditions as other business documents and records originally generated and maintained in printed

form. It is the express wish to the parties that this agreement and all related documents be written in English.

### **Changes to Terms**

Reliable Bookkeeping Pro reserves the right, in its sole discretion, to change the Terms under which [www.reliablebookkeepingpro.com](http://www.reliablebookkeepingpro.com) is offered. The most current version of the Terms will supersede all previous versions. Reliable Bookkeeping Pro encourages you to periodically review the Terms to stay informed of our updates.

### **Contact Us**

Reliable Bookkeeping Pro welcomes your questions or comments regarding the Terms:

Reliable Bookkeeping Pro  
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Austin, Texas 78732

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Effective as of December 17, 2025